

eRegistries Training Curriculum Template

Type of Training:

Target group	Duration	Participant number

Course Location:

Objectives and Learning Outcomes

Objectives:

1. Familiarize participants with background and purpose of the eRegistries Initiative
2. Communicate national support and endorsement of the eRegistry
3. Discuss approach for transition from paper to digital format
4. Demonstrate and explain use and functionalities of an eRegistry
5. Enable participants to access user support

Learning Outcomes :

1. Understand relation between the eRegistry and national guidelines
2. Understand how to use the eRegistry system from log in to data completion
3. Understand how eRegistry data will be used
4. Be familiar with common challenges and basic troubleshooting
5. Understand how to access basic user support

General content

Tailor to each training target group, i.e., training of trainers, users, etc.

Overview

- Introduction to an eRegistry including background and purpose
- System overview with live demonstration of functionalities
- Explanation of how the system will accommodate workflows
- Hands-on experience and practice
- Role playing (e.g., patients and health care providers)
- Group discussion (i.e., review common errors, challenges or questions)
- Simulation trainings (for trainers only)
- Summary and review of training
- Training evaluation

Course introduction

(Ideally, eRegistry 'owner,' 'custodian,' or Ministry should be involved.)

- Purpose of the eRegistry
- WHO Essential Interventions and national guidelines
- Transition from paper to electronic system

Materials

- A. PowerPoint presentation
- B. Letter/video/web page from Ministry

eRegistry overview

- Explanation of how the eRegistry workflow
- System overview with screenshots or live demo
- Patient data entry experience and practice
- Overview of the user aides

Materials

- Powerpoint of eRegistry workflow*
- Powerpoint of eRegistry with screenshots*
- Access to the live system displayed via projector*
- Example patient data to be entered*

Hands-on Training

- Break into groups of 2 or 3, with each group having a computer connected to the internet
- Role playing with participants taking turns being a patient and a health care provider
- Explore case study examples
- Trainers should circulate, observe, and answer questions

Materials

- Powerpoint supporting slides*
- Networked computers*
- Case study scenarios*

Group Discussion

- Discuss common challenges observed during hands-on session
- Participant questions and sharing about how they handled the challenging cases

Materials

- A blank slide to take notes*

Training Overview

- Discuss training timelines, format, etc
- Describe super users' role
- Describe on-site trainings
- Discuss basic user support

Materials

- Powerpoint presentation*

Simulation Training (for trainers only)

- Break into small groups
- Role play various training sections
- Simulate basic user support scenarios

Materials

- Networked computers with projector*
- Electronic versions of the training materials on USB drive*
- Printed versions of training materials*
- Printed versions of user support scenarios*

Wrap up and Summary

- Review the Objectives and Learning Outcomes
- Review challenges and expectations
- Discuss how participants can access user support

Materials

- Supporting slides*
- Evaluation forms*